**ASSOCIATION OF UNIVERSITY TEACHERS OF PSYCHIATRY (AUTP)**

**Chairperson: Hon Secretary: Hon Treasurer:**

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**Advert for AUTP Trustees (2 Posts) and Executive Committee member vacancies (3 Posts)**

Association of University Teachers of Psychiatry (AUTP) is currently seeking two Trustees and three Executive members to join our team of existing three AUTP officers.

AUTP is a Charity registered in England and Wales (Reg No 325134), founded in 1974 with the mission to promote excellence in undergraduate psychiatric education across the United Kingdom ([Home | AUTP](https://www.autp.org/)).

AUTP membership is open to all educators with a role and an interest in teaching psychiatry, regardless of their academic discipline. We welcome all educators and students and seek to provide a forum to promote debate and disseminate best practice relating to course content and design, learning and teaching strategies, teaching methods and student assessment. AUTP also represents the views and interests of University teachers of psychiatry via links with organisations such as the Royal College of Psychiatrists. We have a Board of three Trustees (Chairperson, Secretary and Treasurer) and an Executive Committee.

At present, the Board of Trustees meets four times/year with occasional additional meetings arranged with adequate prior notice.

**AUTP Trustees (2 Posts)**

We are looking to recruit two additional Trustees who will:

a. Utilise their extensive knowledge and expertise in psychiatric education and their national and international networks to bring further enhancements to the quality of psychiatric education across all UK medical schools

b. Utilise their experience of working closely with stakeholders such as General Medical Council (GMC), British Medical Association (BMA), Royal College of Psychiatrists (RCPsych), Medical Schools' Council (MSC), Health Education England (HEE) and other similar bodies in the devolved nations related to psychiatric education to promote excellence in psychiatric education across all medical schools in the UK.

**Roles and responsibilities of the trustees:**

* To collaborate and liaise where appropriate with relevant stakeholders (GMC, BMA, RCPsych and MSC) and other international organisations to advance the aims of AUTP.
* Develop, design and implement strategy to further the aims of AUTP
* To set an outcomes framework for the organisation along with AUTP officers.
* Carry out other functions and duties required of Trustees as outlined in AUTP’s constitution.
* Communicate through appropriate communication platforms, including social media, the key messages of AUTP, to deliver its charitable objectives.

**How to apply:**

These are voluntary un-paid posts, but travel and other appropriate expenses are reimbursable where appropriate.

Please send any expressions of interest along with a brief CV and a personal statement (maximum 250 words) explaining why you would like to apply for this post and how you can make a difference to the charity.

For further information contact Dr Sridevi Sira Mahalingappa, Honorary Secretary, AUTP, at **autpuk@gmail.com****.**

The appointment will be for a term of three years. At all times, the Trustees will have to adhere to the AUTP constitution and potential applicants are guided to section 12 in particular that outlines the responsibilities of Trustees. A copy of the constitution is available upon request.

All shortlisted candidates will be invited to a panel interview conducted virtually. Please direct all queries to autpuk@gmail.com

**Closing date: Tuesday 15 June 2020 5 PM.**

**Please note that late applications will not be accepted.**

Interview date: TBC

**Executive Committee Members post**

We are also advertising three Executive Committee Members posts to lead the three AUTP workstreams

1)Academic/Medical Education Research workstream,

2) Events and Conferences workstream

3) Discover Psychiatry workstream:

**Roles and responsibilities**

a. To plan and execute events and activities for AUTP on an annual basis.

b. To discuss and debate proposals received from AUTP working groups and other organisations/groups to ensure actions align with the AUTP's vision and its charitable objectives.

c. To recommend actions for approval to the Board of Trustees.

d. To recommend costing plans/options appraisal documents for various AUTP projects to seek approval from the Board of Trustees.

**Executive Committee Members will be expected to be members of the AUTP.**

**How to apply:**

Please send any expressions of interest along with a brief CV and a personal statement (maximum 250 words) explaining why you would like to apply for this post and how you can make a difference to the charity.

For further information contact Dr Sridevi Sira Mahalingappa, Honorary Secretary, AUTP, at **autpuk@gmail.com**

All shortlisted candidates will be invited to a panel interview conducted virtually. Please direct all queries to autpuk@gmail.com

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